

Cherwell District Council

Executive

Minutes of a meeting of the Executive held at Bodicote House, Bodicote, Banbury, OX15 4AA, on 1 October 2018 at 6.30 pm

Present: Councillor Barry Wood (Chairman), Leader of the Council
Councillor G A Reynolds (Vice-Chairman), Deputy Leader of the Council and Lead Member for Sport and Leisure

Councillor Colin Clarke, Lead Member for Planning
Councillor Ian Corkin, Lead Member for Customers and Transformation
Councillor John Donaldson, Lead Member for Housing
Councillor Tony Ilott, Lead Member for Financial Management and Governance
Councillor Richard Mould, Lead Member for Performance
Councillor Lynn Pratt, Lead Member for Economy, Regeneration and Property

Also Present: Councillor Sean Woodcock, Leader of the Labour Group

Apologies for absence: Councillor Andrew McHugh, Lead Member for Health and Wellbeing
Councillor D M Pickford, Lead Member for Clean and Green

Officers: Yvonne Rees, Chief Executive
Jane Carr, Executive Director: Wellbeing
Adele Taylor, Interim Executive Director: Finance and Governance
Paul Feehily, Interim Director
Claire Taylor, Director: Customers and Service Development
Jim Newton, Assistant Director: Planning Policy and Development
James Doble, Assistant Director: Law and Governance / Monitoring Officer
Aaron Hetherington, Democratic and Elections Officer

38 **Declarations of Interest**

There were no declarations of interest.

39 **Petitions and Requests to Address the Meeting**

There were no petitions or requests to address the meeting.

40 **Minutes**

The minutes of the meeting held on 3 September 2018 were agreed as a correct record and signed by the Chairman.

41 **Chairman's Announcements**

There were no Chairman's announcements.

42 **2018 District Sports Studies Sports Facilities Strategy**

The Executive Director: Wellbeing submitted a report for Executive to note the findings of the District Sports Study Sports Facilities Strategy, a part of the commissioned 2018 Open Space, Sport and Recreation Assessment. These findings would be used to create the Sports & Leisure Strategy for Cherwell which will be brought to Executive in early 2019. The study modelled sport facility needs in Cherwell up to 2031.

Resolved

- (1) That the findings from the District Sports Study Sports Facilities Strategy Executive Summary (annex to the Minutes as set out in the Minute Book) be noted.
- (2) That the production of a Council Sports & Leisure strategy and subsequent delivery plan, in response to the Sports Studies findings and recommendations be supported.

Reasons

Members are asked to note the information contained in The District Sports Study Sports Facilities as it will provide an evidence base for the full Sports & Leisure Strategy. From this, producing a delivery approach for the development of further sports facilities where needed and to ensure the effective provision of sport and leisure opportunities across the District. Our main aim is to ensure that a network of sports facilities is in place to cater for the health and wellbeing of the current and future population.

Alternative options

Option 1: To reject the findings of the District Sports Study Sports Facilities Strategy, and to seek an alternative means of assessing current and future facility provision. This is not recommended, as it will be costly and will not meet Sport England assessment criteria, which is required for planning compliance and funding bids.

Oxfordshire Joint Statutory Spatial Plan (JSSP) Local Development Scheme, Statement of Community Involvement and Scoping Document

The Interim Executive Director: Place and Growth submitted a report to seek approval of draft project and programme documents for the Oxfordshire Joint Statutory Spatial Plan (JSSP). The documents comprised the Draft Statement of Community Involvement 2018; the Local Development Scheme; and, the JSSP Scoping Document.

Resolved

- (1) That the Local Development Scheme 2018 (“LDS”) for the Joint Statutory Spatial Plan (JSSP) (annex to the Minutes as set out in the Minute Book) be approved.
- (2) That the draft Joint Statutory Spatial Plan (JSSP) Statement of Community Involvement 2018 (“SCI”) (annex to the Minutes as set out in the Minute Book) be approved for a six week period of formal public consultation.
- (3) That the Joint Statutory Spatial Plan (JSSP) Scoping Document (annex to the Minutes as set out in the Minute Book) be approved.
- (4) That the Interim Executive Director: Place and Growth, in agreement with the other councils equivalent, be authorised to make any necessary minor and presentational changes to the draft Statement of Community Involvement before formal consultation commences.
- (5) That the Interim Executive Director: Place and Growth be authorised to make any necessary minor and presentational changes to the Local Development Scheme and Joint Statutory Spatial Plan Scoping Document before publication.

Reasons

The Council and its partners are at an early stage in the production of a JSSP for Oxfordshire. Once adopted the JSSP, will form part of the Council’s Development Plan against which formal planning decisions will be made and other local planning documents prepared. The Council has a statutory duty to prepare and maintain an LDS under S15 of the PCPA 2004. The preparation of the plan will require community and stakeholder involvement and the production of a SCI is a legal requirement under S18 of the PCPA 2004 to ensure compliance with statutory requirements and Government policy for plan making and consultation on planning matters.

These documents will not replace the Councils existing LDSs and SCIs, they will remain relevant to all other planning matters.

Alternative options

Option 1: Not to approve the draft SCI for consultation and to not approve the LDS and Scoping Document.

The SCI is a requirement of S18 of the PCPA 2004. To not adopt an SCI would leave the production of the JSSP and the soundness of the development plan document open to challenge.

The Council has a statutory responsibility to maintain an LDS. Not to approve the LDS could undermine the confidence of the public and stakeholders about the plan making process.

The JSSP Scoping Document is an informal document, not required by regulations, but which is a helpful project planning tool which seeks to set out the understanding between the various parties on the objectives of the JSSP and the processes that will be followed. This will form an agreed framework for the project and it will be used to inform the work programme for the plan. To not approve the Scoping Document will lead to uncertainty and possible delays in the preparation of the JSSP.

Option 2: To reconsider the content of the draft SCI, LDS and Scoping Document.

The draft SCI has been produced having regard to statutory and policy requirements for plan-making. It is considered by officers to be an appropriate consultation document.

The LDS has been produced having regarded to the statutory responsibilities for plan making, the requirements of the Oxfordshire Housing and Growth Deal and the resources available to the JSSP Project Team. It is considered by officers to be appropriate for the present and foreseeable circumstances.

The draft Scoping Document has been produced having regarded to statutory and policy requirements for plan-making and the requirements of the Oxfordshire Housing and Growth Deal. It is considered by officers to be an appropriate and effective document that will guide the preparation of the JSSP.

The draft SCI has been produced having regarded to statutory and policy requirements for plan-making. Examples of recently approved SCIs have been considered. It is considered by officers to be an appropriate consultation document.

Results of the Residents' Satisfaction Survey 2018

The Assistant Director – Performance and Transformation submitted a report to provide the Executive a summary of the key results from the annual satisfaction survey and to identify areas to be reflected in future business and service plans.

Resolved

- (1) That the results of the survey, with particular reference to the following priority service areas identified by respondents: Dealing with anti-social behaviour; Household waste collection; and, Household recycling collection and food/garden waste collection be noted.

- (2) That it be agreed that the results and priority service areas identified will be used as part of the business and service planning process for 2019-20.
- (3) That officers be requested to undertake a review of how the Council communicates with residents to ensure we reach as many residents as possible with key service updates and that we effectively communicate progress against our business plan objectives and how the Council spends its money.

Reasons

The satisfaction survey provides the Council with a standard source of data for gauging satisfactions levels across the district, which enables informed decision making with regard to service provision and priorities.

It is important that the data is used as part of business and service planning and those areas of further investigation are progressed. These further investigations by officers, coordinated by the Insight Team, will provide the council with more detailed customer feedback and insight enabling evidence-based decision making.

Alternative options

To reject the findings of the satisfaction survey results and not incorporate them as part of the business and service planning process for 2019-20. This has been rejected as the survey provides the Council with a standard source of data for gauging satisfactions levels across the district, which enables informed decision making with regard to service provision and priorities.

45

Monthly Performance, Finance and Risk Monitoring Report - August 2018

The Assistant Director: Performance and Transformation and Assistant Director: Finance and Procurement submitted a report which summarised the Council's Performance, Risk and Finance monitoring position as at the end of each month.

Resolved

- (1) That the monthly Performance, Risk and Finance Monitoring Report for August 2018 be noted.

Reasons

The Council is committed to performance, risk and budget management and reviews progress against its corporate priorities on a monthly basis.

This report provides an update on progress made so far in 2018-19 to deliver the Council's priorities through reporting on Performance, the Leadership Risk Register and providing an update on the financial position.

Alternative options

Option 1: This report illustrates the Council's performance against the 2018-19 business plan. As this is a monitoring report, no further options have been considered. However, members may wish to request that officers provide additional information.

46 **Banbury Strategic Investment Vision**

The Executive Director – Finance and Governance submitted a report which presented the Banbury Strategic Vision, which set out how Cherwell District Council would use its own resources to enable the overall vision for Banbury and Banbury Canalside to be realised. The vision had been scoped following engagement with elected members from across all political parties through a workshop designed to consider how the Council can directly and positively impact on improving the area and ensuring that the aspirations set out in the council's statutory planning documents can be enabled.

Resolved

- (1) That Banbury Strategic Investment Vision (annex to the Minutes as set out in the Minute Book) be agreed.

Reasons

The vision captures our statement of intent in terms of our direct investment strategy and recognises the importance of partnership working, of our enabling role and our responsibilities around sound financial management.

Alternative options

The alternative option would be to not have a laid our strategic investment vision but this would not be acceptable on the grounds that we risk not being able to make some of the key regenerative or non-commercial investments without a suitable policy.

47 **Urgent Business**

There were no items of urgent business.

48 **Exclusion of the Press and Public**

Resolved

That under Section 100A of the Local Government Act 1972, the public and press be excluded from the meeting for the following items of business on the grounds that, if the public and press were present, it would be likely that exempt information falling under the provisions of Schedule 12A, Part 1, Paragraph 3 would be disclosed to them, and that in all the circumstances of

the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

49 **Options Paper for Maintenance at Spiceball Leisure Centre**

The Executive Director: Wellbeing presented an exempt report which presented options for maintenance at Spiceball Leisure Centre.

Resolved

- (1) As set out in the exempt minutes.

Reasons

As set out in the exempt minutes.

Alternative options

As set out in the exempt minutes.

50 **Eco Business Centre: Operator Contract Award**

The Assistant Director: Economy and Regeneration submitted an exempt report regarding the awarding of the contract for the operator of the Eco Business Centre.

Resolved

- (1) That the current status of the Eco Business Centre be noted.
- (2) That the authority for awarding the contract for the operator of the Eco Business Centre be delegated to the Executive Director: Finance and Governance, in consultation with Assistant Director: Law and Governance and the Lead Member for Economy, Regeneration and Property.

Reasons

As set out in the exempt minutes.

Given the timescales involved in awarding the contract and the desire to avoid any delay in appointing a suitable operator it is requested that the authority to award be delegated to the Executive Director: Finance and Governance in consultation with Assistant Director: Law and Governance.

Alternative options

As set out in the exempt minutes.

Executive - 1 October 2018

The meeting ended at 7.07 pm

Chairman:

Date: